



New Features in Entech

Presented by: Zech White | Wednesday, September 22 | 11:00 AM -12:00 PM | Willows Room

Take this opportunity to learn about the new features in Entech. This session will discuss the development features of Entech and how to properly implement and use them. Attendees will find out how key features have been designed to meet the growing needs of the vacation rental business.

Booking Analysis and Reports

Presented by: Lauren Bonilla | Wednesday, September 22 | 1:30-2:30 PM | Willows Room

When should you place ads? What is the best time for email blasts? This course is designed to show Entech users how the software can assist you in planning and evaluating your marketing strategies. It will focus on the various reports when providing zip code analysis, advertising analysis and rental history.

End of Month Procedures and Reporting

Presented by: Zech White | Wednesday, September 22 | 3:00-4:00 PM | Willows Room

Take a look at what the End of Month (EOM) function is and learn efficient steps to perform each month. This class is designed for users looking for assistance in creating a monthly set of procedures to follow to ensure proper completion of the EOM routine. This discussion will cover procedures to follow over the course of the month to make it easier for you. Also, learn the various reports that will be needed and when you should pull them.

Data Management and Custom Reports

Presented by: David Broxson | Wednesday, September 22 | 4:15-5:15 PM | Willows Room

So much data...but what to do with it? Your Entech Rental Management data is a bounty of information for you to use. However, you may not know how to access the information in a way to make it more useful. Join us for this class on how to access the data and use it to its full potential. This is a class is a not-to-miss session on Entech reports!



ISILINK

Presented by: Zech White | Thursday, September 23 | 10:30-11:30 AM | Willows Room

Increasingly, people are depending on Internet services to research and book vacations. This session will show users how to take advantage of online marketing solutions. We will preview the functionality, as well as discuss how to integrate into Entech. This course is for Entech Users who are interested in the ISILink technology and everything it has to offer.

Work Orders

Presented by: David Broxson | Thursday, September 23 | 1:00-2:00 PM | Willows Room

“The Tracker” is a powerful Work Order Maintenance module used to track, process and manage your maintenance projects. You can track current or historical work orders and repairs, manage information such as guidelines, warranties, and serial numbers, and even handle recurring work orders. Users attending this session will learn about the Entech Work Order module functionality. The functions that will be covered include creating work orders, billing owners, scheduling recurring tasks and much more. Attendees will learn how this module can help track work orders in Entech.

Advanced Letters and Emailing

Presented by: David Broxson | Thursday, September 23 | 2:30-3:30 PM | Willows Room

This class will show users how to format complex letters and emails and is designed for advanced letter formatting instruction. Users attending this session should have basic knowledge of Microsoft Word and be familiar with the custom letter setup. Learn how to create professional looking emails, letters and much more.

Credit Card Processing Procedures

Presented by: Lauren Bonilla | Thursday, September 23 | 3:45-4:45 PM | Willows Room

What steps do you need to perform each day when using the Instant Software Credit Card Interface? Attend this class to learn the best practices for performing credit card payments, daily auditing and bank deposits. Users should come away from this class prepared for day-to-day functions in Entech and Instant Processing.